

School of Music

University of Florida

MUS 1010 - Recital Attendance

Fall 2022

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All music majors in the School of Music are expected to be acquainted with as many styles of music as possible by the time they graduate, as well as current research in music theory, musicology, and music education.

In addition, it is expected that students will support performances given by University of Florida faculty, ensembles, and students, as well as guest artists. Therefore, as part of all music curricula the following recital attendance policy is established:

1. *Recital* is defined as any "all-school" student recital, faculty recital, or any official, scheduled School of Music concert, public lecture, or performance held on the University of Florida campus, including the Visiting Artist Series. For the most up-to-date listing of events please see the School of Music calendar.
 - a. The School of Music Events Calendar has been moved to a (hopefully) more accessible location. Please use these directions to add it to your Outlook calendar menu for the most up-to-date listing of events:
 - In GatorCloud Outlook (outlook.com/ufl.edu), go to Calendars
 - Select "Add calendar" from the left side menu
 - Select "Add from directory" from the menu
 - Type "CFA-SVC-MUB-CALS" in the "Enter name or email address" line
 - Choose "My Calendars" or "Other Calendars" from the dropdown menu then click "Add."
 - Select in the calendar menu in which you wish to save it.

You will see multiple colors of events on this calendar. The events in orange are confirmed and will count for recital attendance credit.

Please check this calendar before you go to attend an event.

2. One course number, which may be repeated for an indefinite number of

semesters, will be used to verify completion of each semester of Recital Attendance (MUS 1010).

3. In order to graduate, all undergraduate music majors must enroll in and receive a satisfactory "S" grade for a total of six semesters during the undergraduate degree program. A student must attend 13 approved recitals/concerts/lectures per semester in order to receive a grade of "S" for the semester. Twelve of the thirteen events must be from the approved list, and one may be from an outside event of similar quality to those on the list. The concerts chosen need to be those in which the student is free to be part of the audience. Students should plan to attend the entire concert. There is no provision for partial attendance.

NOTE: Students who perform in a recital/concert will not be granted credit for that recital/concert to fulfill a requirement for MUS 1010.

Ticket stubs, programs, etc. from outside events must be turned in within one week of the performance. Please staple the ticket stub to the concert program or to an 8 ½ x 11 sheet of paper. Include your name and UFID on the sheet of paper or the program. Dr. Odom will make all decisions on the acceptability of outside events not listed on the approved list for recital attendance credit.

4. Attendance requirements for transfer students who were music majors at the institution from which the transfer is being made:

Freshman transfers (less than 29 semester hours completed)

6 semesters required

Sophomore transfers (30 - 59 semester hours completed)

4 semesters required

Junior transfers (60 - 89 semester hours completed)

2 semesters required

Senior transfers (90+ semester hours completed)

1 semester required

Procedures for Recital Attendance Verification

Prior to the beginning of the performance (either the tuning pitch or the performer walks out on stage), you will need to get a recital attendance slip from the graduate student assigned to monitor the recital. The slip contains two pages; the top page is white and will be collected by the monitor at the end of the concert. The bottom yellow page is a carbon copy and will serve as the "receipt" for you to retain for your personal files should there be a discrepancy. *If there is a dispute on attendance of events, you must have the yellow carbon copy in order to receive credit.* You will need to fill out the form before the event begins and return it to the graduate student following the conclusion of the event.

NOTE: No Attendance Forms or programs will be accepted at the front office if a monitor was present at the recital. The student must arrive in time to receive an attendance form and may not leave until the conclusion of the program. Failure to comply will result in no credit being given.

It is strongly recommended that you retain all of the yellow “receipt” slips until grades are submitted at the end of the semester.

Reminders:

- 1) You must attend 13 recitals to receive a Satisfactory grade and earn course credit
- 2) Although you are permitted to attend one event that does not involve the School of Music (your "external" event"), you must make sure the event you plan to attend is approved for credit by Dr. Odom. *You should email her at lodom@arts.ufl.edu to receive verification of concert approval at least 24 hours prior to the concert.* ONLY IN THIS CASE, may a program or ticket stub be submitted for credit. Please include your name and student ID number.
- 3) Students may not receive recital credit for a concert in which they are performing; if you come up in long black or tux, you will not receive concert credit. Those who argue will have their names reported to Dr. Odom.
- 4) The monitor may give only one recital slip to one person at a time. You may not pick up or return slips for other students.
- 5) As soon as the tuning pitch is played (or the performer comes out on stage) the monitor will stop handing out recital slips. There will be NO exceptions to this policy.
- 6) You may not turn in recital slips before the end of the entire concert.
- 7) Unless we run out of recital slips, we will not accept programs with signatures and UFID numbers.
- 8) All recital programs and/or tickets (outside performances or not) must be turned in to Dr. Odom within 7 days of the recital. Any programs turned in after that length of time will not be accepted.
- 9) **All corrections and disputes for recitals listed on canvas must be communicated to Dr. Odom by midnight on the last day of classes for the semester (December 7, 2022). Any requests received after that time will not be honored.**

Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies.

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

Students with disabilities who experience learning barriers and would like to request academic accommodations should connect with the disability Resource Center. Click here to get started with the Disability Resource Center. It is important for students to share their accommodation letter with their instructor and discuss their access needs, as early as possible in the semester.

<https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.aa.ufl.edu/students/> . Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/> . Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>.

UF students are bound by The Honor Pledge which states, “We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. The Honor Code (<http://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/>) On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: “On my honor, I have neither given nor received unauthorized aid in doing this assignment.” The Conduct Code specifies a number of behaviors that are in violation of this code and the possible sanctions. Click here to read the Conduct Code. If you have any questions or concerns, please consult with the instructor or TAs in this class.

Students are allowed to record video or audio of class lectures. However, the purposes for which these recordings may be used are strictly controlled. The only allowable purposes are (1) for personal educational use, (2) in connection with a complaint to the university, or (3) as evidence in, or in preparation for, a criminal or civil proceeding. All other purposes are prohibited. Specifically, students may not publish recorded lectures without the written consent of the instructor.

A “class lecture” is an educational presentation intended to inform or teach enrolled students about a particular subject, including any instructor-led discussions that form part of the presentation, and delivered by any instructor hired or appointed by the University, or by a guest instructor, as part of a

University of Florida course. A class lecture does not include lab sessions, student presentations, clinical presentations such as patient history, academic exercises involving solely student participation, assessments (quizzes, tests, exams), field trips, private conversations between students in the class or between a student and the faculty or lecturer during a class session.

Publication without permission of the instructor is prohibited. To “publish” means to share, transmit, circulate, distribute, or provide access to a recording, regardless of format or medium, to another person (or persons), including but not limited to another student within the same class section. Additionally, a recording, or transcript of a recording, is considered published if it is posted on or uploaded to, in whole or in part, any media platform, including but not limited to social media, book, magazine, newspaper, leaflet, or third-party note/tutoring services. A student who publishes a recording without written consent may be subject to a civil cause of action instituted by a person injured by the publication and/or discipline under UF Regulation 4.040 Student Honor Code and Student Conduct Code.

Campus Resources - Health and Wellness

U Matter, We Care: If you or someone you know is in distress, please contact umatter@ufl.edu, 352-392-1575, or visit U Matter, We Care website to refer or report a concern and a team member will reach out to the student in distress.

Counseling and Wellness Center: Visit the Counseling and Wellness Center website or call 352-392-1575 for information on crisis services as well as non-crisis services.

Student Health Care Center: Call 352-392-1161 for 24/7 information to help you find the care you need or visit the Student Health Care Center website.

University Police Department: Visit UF Police Department website or call 352-392-1111 (or 9-1-1 for emergencies).

UF Health Shands Emergency Room / Trauma Center: For immediate medical care call 352-733-0111 or go to the emergency room at 1515 SW Archer Road, Gainesville, FL 32608; Visit the UF Health Emergency Room and Trauma Center website.

GatorWell Health Promotion Services: For prevention services focused on optimal wellbeing, including Wellness Coaching for Academic Success, visit the GatorWell website or call 352-273-4450.

Academic Resources:

E-learning technical support: Contact the UF Computing Help Desk at 352-392-4357 or via e-mail at helpdesk@ufl.edu.

Career Connections Center: Reitz Union Suite 1300, 352-392-1601. Career assistance and counseling services.

Library Support: Various ways to receive assistance with respect to using the libraries or finding resources.

Teaching Center: Broward Hall, 352-392-2010 or to make an appointment 352-392-6420. General study skills and tutoring.

Writing Studio: 2215 Turlington Hall, 352-846-1138. Help brainstorming, formatting, and writing papers.

Student Complaints On-Campus: Visit the Student Honor Code and Student Conduct Code webpage for more information.

On-Line Students Complaints: View the Distance Learning Student Complaint Process.